

SMALL BUSINESS ORDER FORM

Order Number: _____ Customer ID: _____

Customer Information:

Company Name: _____
Contact Name: _____
Phone Number: _____ Email Address: _____
Billing Address: _____
Shipping Address: _____

Order Details:

Item Number	Description	Quantity	Unit Price (USD)	Total Price (USD)

Subtotal: _____ **USD** _____
Tax (Applicable State / Local): _____ **USD** _____
Shipping and Handling: _____ **USD** _____
Total Amount Due: _____ **USD** _____

Payment Terms:

Full payment is due within 30 days from the date of invoice unless otherwise agreed in writing. Payments shall be made by check, wire transfer, credit card, or other mutually agreed method. Late payments may be subject to interest charges as permitted under applicable United States law.

Shipping and Delivery:

Seller shall ship the goods to the address specified above using a carrier of Seller’s choice, unless otherwise agreed. Risk of loss passes to Buyer upon delivery to the carrier. Estimated delivery times are provided for convenience only and are not guaranteed. Buyer is responsible for all shipping costs unless otherwise specified.

Returns and Refunds:

All returns must be authorized in writing by Seller prior to shipment. Goods must be returned in original packaging and condition. Restocking fees may apply. Refunds will be issued after inspection of returned goods. No returns accepted after 30 days from delivery.

Limitation of Liability:

Seller's liability arising out of or related to this order shall not exceed the purchase price. In no event shall Seller be liable for any consequential, incidental, indirect, special, or punitive damages. This limitation applies to all causes of action in the aggregate, including, without limitation, breach of contract, warranty, negligence, or other tort.

Governing Law and Dispute Resolution:

This Order Form and all transactions arising hereunder shall be governed by and construed in accordance with the laws of the State of _____ without regard to conflict of law provisions. The parties consent to the exclusive jurisdiction and venue of the state and federal courts located in _____ County, _____. Any disputes shall be resolved by binding arbitration in accordance with the rules of the American Arbitration Association.

Entire Agreement:

This Order Form, together with any attachments and referenced documents, constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements, negotiations, and understandings, whether written or oral. No amendment or waiver shall be effective unless made in writing and signed by both parties.

Signatures:

SELLER AUTHORIZED SIGNATURE

BUYER AUTHORIZED SIGNATURE

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

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